

**Enrolled Minutes of the Fifteenth Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Regular Meeting
Monday, July 11, 2016**

Study Session. The Twenty-Seventh Town Council of the Town of Highland, Lake County, Indiana met in a study session preceding the regular meeting on Monday, July 11, 2016 at 6:45 O'clock P.M. in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steve Wagner and Konnie Kuiper were present. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

General Substance of Matters Discussed.

1. The Town Council reviewed the agenda of the imminent plenary business meeting of the Town Council.
2. The Town Council discussed the landscaping condition near the brick sign at the denoting Highland at the intersection of 81st Street and Indianapolis Boulevard, as well as the sign site at Kennedy Avenue and Main Street. It was noted that perhaps this could be discussed at the next study session.
3. The Town Council discussed the possibility of installing a lighted street name sign as part of the recent resurfacing of Kennedy Avenue completed as part of the water main improvement project.

The study session ended at 7:03 O'clock p.m.

Regular meeting. The Twenty Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular session on Monday, July 11, 2016 at 7:04 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Town Council President, Bernie Zemen, presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Dan Vassar reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Steve Wagner, and Konnie Kuiper. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Esq., Town Attorney; Mark Knesek, Operations Director; Peter Hojnicky, Metropolitan Police Chief; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Superintendent of Parks and Recreation; Kenneth J. Mika, Building Commissioner; and Cecile Petro, Redevelopment Director, were present.

Also present: Randy Bowman, Assistant Inspector for Electrical Code and Ed Dabrowski IT Director (Contract) were also present.

Minutes of the Previous Meetings: The minutes of the regular meeting of June 27, 2016 were approved by general consent.

Special Orders:

1. **Appropriations Public Hearing:** Proposed Additional Appropriations in Excess of the 2016 Budget for the Public Safety Income Tax Fund in the amount of \$25,950.00.
 - (a) Attorney verification of Proofs of Publication: The TIMES 30 June 2016. The Town Attorney verified that the proof was in compliance with IC 5-3-1.
 - (b) **Public Hearing.** The Town Council President called the public hearing to order. There were no comments. The hearing was closed.
 - (c) Action on **Appropriation Enactment No. 2016-23:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Public Safety Income Tax Fund in the amount of **\$25,950.00**, all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Wagner introduced and moved the consideration of Appropriation Enactment No. 2016-23 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Wagner moved the passage and adoption of Appropriation Enactment No. 2016-23 at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment was adopted at the same meeting of its introduction.

**Town of Highland
Appropriation Enactment
Enactment No. 2016-23**

An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Public Safety Income Tax Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Public Safety Income Tax Fund**;

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levies set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **Public Safety Income Tax Fund** herein named and for the purposes herein specified, subject to the laws governing the same:

Increase the following account:

PUBLIC SAFETY INCOME TAX FUND

Acct. No. 249-0000-4XX.XX Intelligence Led Police Package:	\$ 25,950.00
<i>Total Series:</i>	\$25,950.00
Fund Total:	\$ 25,950.00

Section 2. That the Clerk-Treasurer is hereby authorized and instructed to inform the Department of Local Government Finance of this action and that these monies be made available for expenditure pursuant to I.C. 6-1.1-18.

Section 3. That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 11th Day of July 2016. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 11th Day of July 2016, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA

Bernie Zemen, President (IC 36-5-2-10)

ATTEST:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Staff Reports: The following staff reports were received and filed.

• **Building & Inspection Report for June 2016**

Permit Type	Number	Residential	Commercial	Est. Cost	Fees
Commercial Buildings:	1	0	1	\$130,000.00	\$1,783.00
Commercial Additions or Remodeling:	10	0	10	\$646,359.00	\$8,241.50
Signs:	3	0	3	\$20,550.00	\$972.50
Single Family:	0	0	0	\$0.00	\$0.00
Duplex/Condo:	0	0	0	\$0.00	\$0.00
Residential Additions:	0	0	0	\$0.00	\$0.00
Residential Remodeling:	79	79	0	\$464,700.00	\$8,430.50
Garages:	0	0	0	\$0.00	\$0.00
Sheds:	5	5	0	\$12,721.00	\$535.50
Decks & Porches:	8	8	0	\$40,364.00	\$1,745.00
Fences:	19	19	0	\$49,290.00	\$1,743.00
Swimming Pools:	8	8	0	\$0.00	\$584.00
DrainTile/ Waterproofing:	1	1	0	\$4,585.00	\$117.00
Miscellaneous	10	3	7	\$1,320.0	\$1,149.00
TOTAL:	144	123	21	\$1,369,889.00	\$25,301.00
Electrical Permits	19	16	3		\$1,299.00
Mechanical Permits	28	26	2		\$2,183.00
Plumbing Permits	6	5	1		\$522.50
Water Meters	1	1	0		\$355.00
Water Taps	0	0	0		\$0.00
Sewer/Storm Taps	0	0	0		\$0.00
TOTAL Plumbing:	7	6	1		877.50

June Code Enforcement:

Investigations: 159
Citations: 12

June Inspections:

Building: 45 Electrical: 34 Plumbing: 04 HVAC: 23
Electrical Exams: 2

• **Fire Department Report for June 2016**

	Month	1st half of year
General Alarms	12	68
Still Alarms	6	30
Paid still alarms	33	177
Total:	<u>51</u>	

• **Workplace Safety Report for June 2016**

There were no incidents to report for June. The following incident summary was filed:

Department	Injuries this Month	Year to Date 2016	Total in 2015	Restricted Days 2016	Lost Workdays This Year (2016)	Restricted Days Last Year (2015)	Lost Workdays Last Year (2015)
Parks	0	1	1	12	0	0	0
Fire	0	0	0	0	0	0	0
Police	0	3	1	2	0	0	0
Street	0	0	2	0	0	0	0
Water & Sewer	0	2	4	0	0	5	0
Maint.	0	0	0	0	0	0	0
Other	0	0	1	0	0	0	0
TOTALS	0	6	9	14	0	5	0

Effective January 1, 2002, OSHA changed the record keeping guidelines. The municipality now counts the number of days lost from the day after the injury until the employee returns to work. Weekend, holidays, vacation days or other days scheduled off are included in the lost days count to a maximum of 180 days.

Unfinished Business and General Orders:

1. **Introduced Ordinance No. 1627:** An Ordinance To Amend Chapter 14.10 of the Highland Municipal Code Regarding the Redevelopment Department, All Pursuant To I.C. 36-1-5 and I.C. 36-7-14 Et Seq. *Councilor Vassar introduced and filed the ordinance at the Town Council meeting of June 27, 2016. There was no further action. (The Town Council may wish to delay consideration to allow further deliberation regarding the enactment of electronic meetings.)*

The Town Council by general consent elected to postpone consideration of the introduced ordinance to allow further study.

2. **Sense of the Council Resolution No. 2016-24:** A Resolution Articulating The "Sense Of The Town Council" Regarding Its Opposition To The Enactment Of Harmful Federal Trade Agreements Generally And The Trans Pacific Partnership Agreement In Particular.

Councilor Wagner moved the passage and adoption of Resolution No. 2016-24. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The resolution was passed.

**HIGHLAND TOWN COUNCIL
Resolution No 2016-24**

A RESOLUTION ARTICULATING THE "SENSE OF THE TOWN COUNCIL" REGARDING ITS OPPOSITION to the ENACTMENT OF HARMFUL FEDERAL TRADE AGREEMENTS GENERALLY AND THE TRANS PACIFIC PARTNERSHIP AGREEMENT IN PARTICULAR

WHEREAS, The Town of Highland was incorporated to provide certain public services to the residents of this community, all of whom are also residents of this state, and Nation, for whom their elected public servants commit their judgment and industry to promote the general welfare and common public good;

WHEREAS, The Highland Town Council, as the fiscal and legislative body of the Town of Highland, from time to time, encounters issues of public import and moment which invite an expression from the elected representatives as part of the public discourse on the matter;

WHEREAS, Article 1, Section 31 of the Indiana Constitution provides that no law shall restrain any of the inhabitants of the State from assembling together in a peaceable manner, to consult for their common good, nor from instructing their representatives, nor from applying to the General Assembly for redress of grievances;

WHEREAS, On June 29, 2015, the Bipartisan Congressional Trade Priorities and Accountability Act of 2015 ("TPA") was signed into law, providing the federal government "fast-track" powers to conduct and conclude federal trade legislation; and

WHEREAS, The federal government is currently considering the approval of several proposed trade agreements, to wit: the Trans-Pacific Partnership Agreement ("TPP"), the Transatlantic Trade and Investment Agreement (TTIP) and the Trade in Services Agreement (TiSA); and

WHEREAS, TPP negotiations have been completed, and the final agreement is awaiting Congressional approval; and

WHEREAS, The American Federation of Labor - Congress of Industrial Organizations (AFL- CIO) and United Steelworkers (USW) are encouraging communities nationwide to pass resolutions opposing these proposed trade policies, in particular the Trans Pacific Partnership (TPP), with an exacting focus on the negative impact on labor rights and rules; and

WHEREAS, The TPP concerns matters of public policy and fails to meet its stated goals "to promote economic growth, support the creation and retention of jobs, enhance innovation, productivity and competitiveness, raise living standards, reduce poverty in countries, and promote transparency, good governance, and enhanced labor and environmental protections"; and

WHEREAS, The TPP critically fails to address currency misalignment, contains feeble auto rules of origin and inadequate state-owned enterprise provisions, provides extraordinary rights to foreign investors and pharmaceutical companies, undermines Buy American Act, weakens labor, environmental, health, food safety and financial laws, allows challenges to our laws in international tribunals rather than our own court system, and includes a labor framework that has proved itself ineffective, resulting in the certain risks of TPP outweighing its speculative and limited benefits; and

WHEREAS, The proud history of The Town of Highland and the Region in which it is located is the history of workers whose jobs are threatened by unfair trade practices; and

WHEREAS, As of May 2016, Lake County's unemployment rate measures 6.7 percent, with the Town of Highland having an unemployment rate 6.1% -- both of which are higher than the State of Indiana rate of 4.3% and the National rate of 4.7%; and

WHEREAS, The economics of significant Lake County and Calumet Region industries are closely linked to trade policy, and unfair policies within the TPP and other proposed agreements will only increase job losses; and

WHEREAS, Given the enactment of the TPA, citizens have little opportunity to correct shortcomings of these proposed trade policies and Congress cannot follow normal Congressional procedure that permits full hearings and amendments;

WHEREAS The Town of Highland by and through its elected officers wishes to offer a distinct, public expression on the public import of this matter,

NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Highland, Lake County, Indiana that it is the sense of the Town Council of Highland is as follows:

Section 1. That it is the sense of the Highland Town Council, offering its sense of the subject, to oppose all harmful federal trade agreements and desires to call upon our Congressional delegation to oppose the same;

Section 2. The Town of Highland by and through its Town Council, offering its sense of the subject, respectfully calls upon Senator Dan Coats, Senator Joe Donnelly, and Representative Pete Visclosky to oppose the TPP as currently negotiated, and any similar proposed trade deals, such as the TTIP and TiSA, if they fail to restructure the misguided and failed trade policies of the past;

Section 3. The Town of Highland by and through its Town Council, offering its sense of the subject, respectfully calls upon our Congressional delegation to support a new, imaginative trade policy;

- (A) That truly promotes economic growth;
- (B) That avoids favoring foreign companies over domestic ones;
- (C) That promotes high standards of protection for workplaces, products, and natural resources;
- (D) That supports the creation and retention of jobs;
- (E) That enhances innovation, productivity and competitiveness;
- (F) That raises living standards;
- (G) That reduces poverty in our country; and
- (H) That promotes transparency, good governance, and enhanced labor and environmental protections;

Section 4. That the Clerk-Treasurer be hereby further instructed to transmit and forward this resolution to Indiana's United States Senators and the Representative in the United States House of Representative from Indiana's First Congressional District, and such persons as may be deemed to have an interest in this matter and to encourage those persons to evidence their strong desire to see the objects and purposes of this "*Sense of the Council Resolution*" achieved.

DULY RESOLVED and ADOPTED this 11th Day of July 2016 by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

3. **Works Board Order No. 2016-24:** An Order Approving and Authorizing An agreement between Garcia Consulting Engineers and the Town of Highland to perform Professional Engineering Services during Construction for the 3400 Block of Condit Reconstruction Project in the amount not-to-exceed \$36,750.

Councilor Kuiper moved the passage and adoption of Works Board Order No. 2016-24. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

**TOWN OF HIGHLAND
ORDER OF THE WORKS BOARD NO. 2016-24**

An Order Approving and Authorizing An agreement between Garcia Consulting Engineers and the Town of Highland to perform Professional Engineering Services during Construction for the 3400 Block of Condit Reconstruction Project in the amount not-to-exceed \$36,750

Whereas, The Town Council has heretofore determined that a need exists to reconstruct the 3400 block of Condit Street and has implemented the Condit Street Reconstruction Project; and

Whereas, Garcia Consulting Engineers (Consultant) has offered and presented an agreement to provide and furnish professional engineering services during construction in consideration for fees to be charged and billed monthly based upon a lump sum of the value of the additional services completed, in an amount not to exceed Thirty-eight Thousand Dollars and 00/100 cents (\$36,750); and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, Section 3.05.090 of the Highland Purchasing Code provides that the purchasing agency may purchase services in whatever manner the purchaser deems to be reasonable;

Whereas, Section 3.05.040 (C) of the Highland Purchasing Code prohibits the purchasing agent from executing any agreement which exceeds the purchasing value limits set forth in the Purchasing Code, which Section 3.05.050 (B)(3) fixes at over \$15,000; and,

Whereas, Section 3.05.030 (A)(1) identifies the Town Council (works board) as the proper purchasing agency for this professional services agreement;

Whereas, The Town of Highland, through its Town Council now desires to approve the project and to accept and approve the agreement for services as herein described,

Now Therefore Be it hereby Ordered by the Town Council of the Town of Highland, Lake County, Indiana acting as the Works Board of the Municipality:

Section 1. That the Professional Engineering Services during Construction Agreement, (incorporated by reference and made a part of this Order) between Garcia Consulting Engineers and the Town of Highland for the 3400 block of Condit Street Reconstruction Project, is hereby approved, adopted and ratified in each and every respect;

Section 2. That the terms and charges under the agreement for Professional Engineering Services during Construction in the not to exceed fee amount of Thirty-eight Thousand Dollars and 00/100 cents (\$36,750) are found to be reasonable and fair;

Section 3. That the Town of Highland, through its Town Council, believes that Garcia Consulting Engineers has demonstrated professional competence and qualifications to perform the particular professional engineering services called for in the Agreement and associated project, pursuant to I.C. 5-16-11.1-5;

Section 4. That the President of the Town Council be authorized to execute the Agreement with his signature as attested thereto by the Clerk-Treasurer.

Be it so Ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 11th day of July 2016 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

4. Works Board Order No. 2016-25: An Order Accepting Certain Quotes for Tree Removal Services for the Year 2016.

Councilor Kuiper moved the passage and adoption of Works Board Order No. 2016-25. Councilor Vassar seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The order was adopted.

With leave from the Town Council, Councilor Herak inquired whether Brian's Tree Service has evidence of insurance, licensing and where he disposed of debris. The Operations Director indicated that Brian's Tree Service had evidence of insurance, licenses, and that the debris was properly disposed.

**Town of Highland
ORDER OF THE WORKS NO. 2016-25**

An Order of the Works Board Accepting Certain Quotes for Tree Removal Services for the Year 2016

Whereas, The Town Council, as the Board of Works of the municipality, has deemed it necessary to solicit quotes for tree removal services (work) throughout the Town; and

Whereas, The Town Council, pursuant to §3.05.030(A)(1)(a) of the HMC, serves as purchasing agency for the Public Works Department; and

Whereas, The purchase price exceeds \$15,000.00 and pursuant to §3.05.040 (C) of the HMC requires the express approval of the purchasing agency; and

Whereas, The Public Works Director, pursuant to § 3.05.050(D)(1) of the HMC, serves as the Purchasing Agent for the Public Works Department; and

Whereas, The Purchasing Agent, pursuant to §3.05.060(I) of the HMC, expected that the purchase, aggregate, would be at least \$50,000 but not more than \$150,000, and invited quotes in accordance with Section §3.05.060(I) of the HMC; and

Whereas, The Public Works Director has prepared quote specifications for the work anticipated for the year 2016 and the work was bid in accordance with §3.05.060(l) of the HMC; and

Whereas, Bids pursuant to the specifications for tree removal services were received on June 30, 2016, with the bid tabulation being as follows:

Vendors	Tree Sizes						Stump Grinding
	6"-11"	12"-17"	18"-23"	24"-29"	30"-35"	36"-42"	
Dave's Tree Services	\$ 50.00	\$ 180.00	\$ 275.00	\$ 375.00	\$ 650.00	\$ 750.00	\$3 per inch
Timber Masters	\$ 150.00	\$ 170.00	\$ 250.00	\$ 365.00	\$ 450.00	\$ 550.00	Under 30" \$100 • Over 36" \$125
Manning' Tree Service	\$ 300.00	\$ 400.00	\$ 500.00	\$ 600.00	\$ 800.00	\$ 1,000.00	\$ 150.00
Brian's Tree Service	\$ 125.00	\$ 175.00	\$ 225.00	\$ 275.00	\$ 325.00	\$ 375.00	N/C
Outdoor Tree Service	\$ 150.00	\$ 225.00	\$ 325.00	\$ 400.00	\$ 550.00	\$ 725.00	\$40-\$125 each • If done after hours add 25%

Whereas, the Public Works Director has reviewed the quotes and recommends that Brian's Tree Service be awarded the quote for all tree removal, being the lowest responsive and responsible quote; and

Whereas, There are sufficient and available appropriations balances on hand to support the payments under the agreement, pursuant to IC 5-22-17-3(e); and

Whereas, Section 3.05.030 (A)(1) identifies the Town Council (works board) as the proper purchasing agency for this service agreement;

Whereas, The Town of Highland, through its Town Council now desires to accept and approve the agreement for service as herein described, representing the lowest responsive and responsible quote,

Now Therefore Be it hereby Ordered by the Town Council of the Town of Highland, Lake County, Indiana acting as the Works Board of the Municipality:

Section 1. That the quote for tree removal from **Brian's Tree Service**, be accepted as the lowest responsive and responsible quote as follows:

Tree Removal – 6" to 11"	\$125.00
Tree Removal– 12" to 17"	\$175.00
Tree Removal– 18" to 23"	\$225.00
Tree Removal– 24" to 29"	\$275.00
Tree Removal– 30" to 35"	\$325.00
Tree Removal– 36" to 42"	\$375.00
Stump Grinding	Included

Section 2. That the Public Works Director is hereby authorized to execute agreements and all documents necessary to implement the work.
Be it so Ordered.

DULY, PASSED and ORDERED by the Town Council of the Town of Highland, Lake County, Indiana, acting as the Works Board, this 11th day of July 2016 having passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Bernie Zemen, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-16-4-1;IC 36-5-6-5)

Comments or Remarks from the Town Council: (For the Good of the Order)

- **Councilor Mark Herak:** *Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Liaison to the Community Events Commission • Liaison to the Board of Waterworks Directors.*

Councilor Herak acknowledged the imminent retirement of Sgt. Timothy Towasnicki after 35 years of service.

Councilor Herak commended the several departments for their work related to the Independence Day Festivities.

- **Councilor Dan Vassar:** *• Liaison to the Park and Recreation Board.*

Councilor Vassar expressed appreciation for the Community Events Council and its work on the Independence Day festival.

Councilor Vassar also congratulated Sgt. Timothy Towasnicki on his 35 years of service and his imminent retirement.

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who gave a survey report regarding recreation activities.

- **Councilor Steve Wagner:** *• Advisory Board of Zoning Appeals Liaison.*

Councilor Wagner also congratulated Sgt. Towasnicki on his retirement and his service.

Councilor Wagner expressed appreciation for the Community Events Council and its work on the Independence Day festival.

Councilor Wagner also congratulated the workforce on the injury and incident free experience for the Month of May.

Councilor Wagner also thanked the Town Council for its adoption of the Sense of the Council Resolution.

- **Councilor Konnie Kuiper:** *• Town Board of Metropolitan Police Commissioners, Liaison. • Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper reported that he spoke to a number of vendors at the Independence Day Festival and noted the goodwill many expressed. Councilor Kuiper also thanked the several departments for their work related to the Independence Day Festivities.

Councilor Kuiper acknowledged the Fire Chief, who offered a survey of Fire Department activity.

- **Council President Bernie Zemen:** *Municipal Executive Chamber of Commerce Co-Liaison • IT Liaison • Redevelopment Commission Liaison.*

The Town Council President expressed appreciation for the Community Events Council and its work on the Independence Day festival. He also thanked the Police Chief for his work at the festival.

The Town Council President acknowledged the Redevelopment Director who offered an overview regarding facade improvement grant applications.

Comments from Visitors or Residents:

1. Tom Black, 3515 Garfield, Highland, inquired whether a location for a possible new town hall had been identified. It was noted that it would be further discussed at the Study Session of July 18.

Payment of Accounts Payable Vouchers. There being no further comments from the public, Councilor Kuiper moved to allow the vendors accounts payable vouchers as filed on the pending **accounts payable docket, covering the period June 28, 2016 through July 11, 2016 and payroll docket for the paydays of June 10 and June 24, 2016.** Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$230,528.60; Motor Vehicle Highway and Street (MVH) Fund, \$39,718.32; Law Enforcement Continuing Education, Training, and Supply Fund, \$467.10; Corporation Bond and Interest Fund, \$241,202.67; Flexible Spending Account Agency Fund, \$1,395.34; Insurance Premium Agency Fund, \$149,868.47; Gasoline Agency Payment Fund, \$13,446.20; Information and Communications Technology Fund, \$5,748.38; Civil Donation Fund, \$3,500.00; Special Events Non Reverting Fund, \$43,065.46; 1925 Police Pension Fund, \$79.08; Traffic Violations and Law Enforcement Agency Fund, \$15,300.50; Gaming Revenue Sharing Fund, \$167.34; Total: \$744,487.95.

Payroll Docket for payday of June 10, 2016:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$15,578.61; Building and Inspection Department, \$8,381.20; Metropolitan Police Department, \$116,330.40; Fire Department, \$3,208.24; Public Works Department (Agency), \$71,680.53 and 1925 Police Pension Plan Pension Fund, \$0.00; Total Payroll: \$215,178.98.

Payroll Docket for payday of June 24, 2016:

Council, Boards and Commissions, \$10,753.34; Office of Clerk-Treasurer, \$16,180.80; Building and Inspection Department, \$9,372.42; Metropolitan Police Department, \$115,972.09; Fire Department, \$3,517.50; Public Works Department (Agency), \$69,800.21 and 1925 Police Pension Plan Pension Fund, \$62,017.16; Total Payroll: \$287,613.52.

Adjournment of Plenary Meeting. Councilor Vassar moved that the plenary meeting be adjourned. Councilor Kuiper seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, July 11, 2016 was adjourned at 7:28 O'clock p.m. There was no study session following this meeting.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer